



## ACKNOWLEDGEMENT OF NON-REPRESENTATION

Thank you for meeting today with the Orange County Justice Fund (OCJF) and our partners. Today you met with \_\_\_\_\_ from \_\_\_\_\_.  
(Screener Name) (Organization and/or firm)

You provided us with information about your immigration and criminal history so that volunteer attorneys or accredited representatives with the OCJF's legal empowerment project could determine if additional documentation, such as a FOIA request with an immigration agency and/or a criminal background check with the CA Department of Justice and/or FBI, are needed before further assessment. The information you provided will be kept **confidential** among OCJF legal empowerment staff, except that you agree we may discuss or share the details of your case with attorneys or volunteers involved with our legal empowerment project and other partner non-profit organizations for the purpose of providing you the above-mentioned service. General information (without any personal identifying information) about legal needs may also be used for future needs assessment or advocacy.

We have explained to you that the attorneys and nonprofit organizations involved with our project are not at this time agreeing to assist you or represent you in any part of your case. Nor are they representing you with any part of the FOIA request other than assisting in filing it. Any immigration and/or criminal history request responses will be sent directly to you and your preferred address.

Please sign here to indicate that you understand the information above.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Staff/Screener Volunteer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Staff/Screener Volunteer Print Name