



Immigration Screening Form

Person(s) conducting intake: _____ Date: _____

Intake conducted in (language): _____ Interpreter (if any): _____

Before beginning, review privacy expectations and reasons for needing complete information

Biographic Information

Name:

First

Middle

Last

Have you ever used another name?

Other Name

Other Name

Sex [] Man [] Woman [] Transgender [] Non-binary [] Other

Immigration Status

Date of Birth

Mobile Phone Number

Email

Zip Code

City of Birth

Country of Birth

Country of Citizenship

Civil Status

- [] Single, not in a relationship
[] Single, in a relationship
[] Married since _____
[] Separated since _____
[] Divorced
[] Widowed

Immigration Status of Partner

- [] U.S. Citizen
[] Lawful Permanent Resident
[] TPS
[] Undocumented
[] Other _____

Family in the U.S.

- [] Mother/Step-Mother
[] Father/Step-Father
[] Child(ren)
[] Sibling(s)
[] Grandparent(s)

Do any of these family member(s) have (or had if deceased) legal status in the U.S.?

- [] Yes
[] No

Has your partner or any family member served in the U.S. Armed Forces?

- [] Yes
[] No

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List family members with legal status in the U.S. below

<i>Name</i>	<i>Relationship</i>	<i>Status</i>	<i>Date Obtained</i>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

If your partner or a family member has served in the U.S. Armed Forces, list below.

<i>Name</i>	<i>Relationship</i>	<i>Branch</i>	<i>Rank</i>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Has any family member filed an I-130 petition on your behalf or on behalf of your spouse or parent?

Yes No

If yes, who, and when?

Name of petitioner

Relationship

Date filed

Employment History

Are you currently employed?

Has your current employer expressed interest in sponsoring you for an employment visa?

Years of tax filings

Yes

Yes

No

No

Has any employer in the past sponsored you?

Yes

No

If yes, who, and when?

Name of petitioner

Name of place of employment

Date Filed

Immigration History

Date of most recent entry into the U.S.

Manner of entry (EWI, Parole, or Type of Visa).

Place of entry (U.S.-Mexico Border, Location, or Airport)

If there have been additional entries prior to the most recent entry, check here and fill out the chart below.

Date of entry into the U.S.

Age at time of entry

Manner and place of entry

Attorneys/DOJ Reps: Check if there is a permanent bar problem.

Did you ever use of attempt to use fake or borrowed documents to enter the U.S.?

If yes, explain the circumstances:

Yes

No

Did you ever encounter immigration officials when attempting to enter the U.S.?

If yes, explain the circumstances:

Yes

No

Are you currently in removal proceedings?

NTA (notice to appear) served on: _____

NTA (notice to appear) served via:

Mail In-person

Yes No

Date of next court hearing: _____

Type of hearing:

Master Calendar Hearing
 Individual (merits) hearing

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Have you ever been in removal proceedings? _____
How were placed into removal proceedings? _____

Yes No Were you detained? Yes No Is yes, where? _____

A Number: _____ When where you in removal proceedings? _____

While in removal proceedings did you apply for any forms of immigration relief? If so, which? _____

Were any successful? Yes, these: _____ No

Did you file pro se (by yourself) or with an attorney, doj rep, or other advocate? Pro se Attorney DOJ Rep Other advocate: _____

Prior Orders of Removal (*Check 1-800-898-7180, option #3*)
 Yes No Unsure (*Attorneys/DOJ Reps consider for FOIA*)

Date of order	Immigration court location	Type of order
_____	_____	_____

Why did you first come to the U.S.? (*Consider for T Visa, VAWA, and Asylum*):

Identifying Problems

Have you EVER, either as an adult or as a juvenile, had any contact with the police or spoken to a police officer? Yes No

Have you EVER been arrested by the police? Yes No

Have you EVER been detained or taken to jail/prison anywhere in the U.S. or abroad? Yes No

Have you ever gone to court or appeared before a judge besides an immigration judge? Yes No

If yes to any of the above, explain the circumstances:

Date	Location	Charge/Description of offense	Disposition/Sentence	Case #
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

Are you in a gang, have you ever been in a gang, or have you ever been accused of being associated with a gang even if you were not a member of one, or are you friends with known gang members? Yes No

Have you ever been involved in activity that threatens the U.S., like terrorism or spying or been accused of such? Yes No

Have you ever worked using another person's Social Security number? (Not fake document, but someone else's actual SSN)? Yes No

Have you ever claimed to be a U.S. citizen for any purpose? Yes No

If yes to any of the above, explain the circumstances:

Permanent Immigration Status Options

Acquired/Derived U.S. Citizenship

Were you born in the U.S. or its territories? [] Yes [] No

If not, at the time of birth abroad, did you have a U.S. parent or grandparent? [] Yes [] No

Before age 18, did you become an LPR, and did you reside in the U.S. with a U.S. citizen parent? [] Yes [] No

If yes to any of the above, explain the circumstances:

U/T Visa

Have you ever been the victim of domestic violence in the U.S.? [] Yes [] No

Have you been the victim of spousal or intercouple rape in the U.S.? [] Yes [] No

Have you ever been the victim of any other crime in the U.S.? [] Yes [] No

If yes to any of the above, did you report the crime to the police or law enforcement agency? If so, what was/were the date(s) or the incident(s)? [] Yes [] No

Date Reported to: _____

Has your parent, child, spouse, or sibling been the victim of a crime? If so, when and did he or she report the crime to the police or law enforcement agency? [] Yes [] No

Date Reported to: _____

While you have been in the U.S., has anyone ever forced you to work against your will? [] Yes [] No

While you have been in the U.S., has anyone ever hired you to do work with no intent to pay you, or paying you very little? [] Yes [] No

While in the U.S., have you ever been held prisoner or had your liberty restrained in an employment situation? [] Yes [] No

If yes to any of the above, explain the circumstances:

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VAWA

If you are or were married to a lawful permanent resident or U.S. citizen and resided with that spouse, did you ever suffer physical abuse or extreme emotional abuse (e.g. hit, slapped, pushed, threatened, controlled, etc.) by that spouse? Yes No

If you have an adult U.S. citizen son or daughter and resided with that son or daughter, have you suffered physical abuse or extreme emotional abuse by that son or daughter? Yes No

If you are under 21 and unmarried and have a U.S. citizen or permanent resident parent with whom you resided, have you suffered physical abuse or extreme emotional abuse by that parent? Yes No

If yes to any of the above, explain the circumstances:

Are you under 21 years old and unmarried? *(If no, skip to the next section)* Yes No

If so, were you raised by only one or neither parent? Yes No

Who raised you?	Where were your parents or the absent parent?	Where do your parents or the absent parent live now?	How often are you in contact?
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If both of your parents are present in your life, is there any physical violence between your parents or did either of your parents hit you or any of your siblings? Yes No

If both of your parents are present in your life, did both of either of your parents scream or use bad words against you or your siblings? Yes No

Were you attending school in your home country before coming to the U.S.? Yes No

If yes to any of the above, explain the circumstances:

NACARA

Is at least one of your parents or your spouse Salvadoran or Guatemalan? *(If no, skip to next section.)* Yes No

If yes, did this parent or spouse become a lawful permanent resident via NACARA? Yes No

Have you been physically present in the U.S. for at least 7 years? Yes No

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If yes to any of the above, explain the circumstances:

Asylum

Have you ever filed an asylum application? If yes, what was the outcome? Yes No

Are you afraid to return to your home country? If so, who or what are you afraid of? Yes No

If yes to any of the above, explain the circumstances:

Non-Lawful Permanent Resident Cancellation of Removal

Do you have a spouse, parent, or child (under 21 and unmarried) who is a U.S. citizen or lawful permanent resident? Yes No

If unmarried, do you have a partner who is a U.S. citizen or lawful permanent resident with whom you have discussed marriage? Yes No

Is your spouse or partner originally from the same country as you? If not, what country? Yes No

Country: _____

Have you been living in the U.S. continuously for the past 10 years?
(Compare to immigration history section to assess interruption of continuous physical presence.) Yes No

Does your lawful permanent resident or U.S. citizen spouse, parent, or child have any medical issues or disability? Yes No

If yes to any of the above, explain the circumstances:

Additional Notes

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Case Assessment

This section for attorneys or accredited representatives ONLY

Review #1 – FOIA Only

Is a FOIA request necessary? Yes No What Kind?

Is a criminal background check necessary? Yes No What Kind?

Reviewing Attorney/DOJ Rep Name (Print)

Reviewing Attorney/DOJ Rep Signature

Attorney Law Firm/DOJ Recognized Organization

Date of Review

Date of FOIA/Background Check Request

Review #2 – Case Assessment

This section for attorneys or accredited representatives ONLY

Potentially eligible for:

- Acquired/Derived U.S. citizenship
- U/T Visa
- VAWA
- SIJS
- Military parole-in-place
- Adjustment of Status
 - 245(a)
 - 245(i)
- Asylum
- Non-LPR cancellation
- NACARA (Salvadorans and Guatemalans only)
- Other: _____

Did you:

- Reiterate that this is a preliminary screening aiming to educate them about their immigration case. We/you are not offering further representation. If they choose to seek any kind of immigration relief, they should not file alone. They should contact attorneys on the referral list or another private immigration attorney to proceed with their case.
- Repeat the warnings highlighted during the Know-Your-Rights presentation.

Additional Notes:

Potential Problems:

- Crime-based inadmissibility
- Misrepresentation
- False claim to US citizenship
- Prior removal order
- Reinstatement of removal
- Unlawful presence
- Permanent bar

Need waiver for

Eligible for provisional waiver?

- Yes No

Eligible if:

Other:

Consultation Attorney/DOJ Accredited Rep (Print):

Attorney Law Firm/DOJ Recognized Organization

Signature

Date